



National Library Service  
for the Blind and  
Physically Handicapped  
LIBRARY OF CONGRESS

Indiana Talking Book & Braille Library  
1-800-622-4970 | 317-232-3684  
140 North Senate Avenue  
Indianapolis, IN 46204-2207

[tbbl@library.in.gov](mailto:tbbl@library.in.gov) | [www.library.in.gov](http://www.library.in.gov)

## Application for Free Library Service: Individuals

Please complete this application and send it to the Indiana Talking Book and Braille Library at the Indiana State Library.

### Please print or type

Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Telephone \_\_\_\_\_ Date of birth \_\_\_\_\_

Alternate Telephone \_\_\_\_\_ Gender \_\_\_\_\_

E-mail address \_\_\_\_\_

Alternative contact if you cannot be reached for an extended period (or parent/guardian if patron is under eighteen):

Name \_\_\_\_\_ Phone/Email \_\_\_\_\_

Check here if you have been honorably discharged from the United State military.

Indicate the primary disability preventing you from reading regular printed material.

**Check only one box.** Eligibility must be substantiated. See eligibility criteria definitions.

Blindness  Physical disability  Deaf/blindness

Visual impairment  Reading disability

If you **also** have a hearing impairment, please indicate the degree of hearing loss.

Moderate—some difficulty hearing and understanding speech. Profound—

cannot hear or understand speech.

**Notice:** Records relating to recipients of Library of Congress reading materials are confidential except for those portions defined by local law as public information. To find out the extent to which the information provided on this application form may be released to other individuals, institutions, or agencies, consult the agency to which you are submitting this application.

## Eligibility of blind and other disabled persons for loan of library materials

The following people are eligible for service: residents of the United States, including territories, insular possessions, and the District of Columbia, and American citizens living abroad, provided they meet one of the following criteria:

1. An individual who is blind or has a visual impairment that makes them unable to comfortably read print books.
2. An individual who has a perceptual or reading disability.
3. An individual who has a physical disability that makes it hard to hold or manipulate a book or to focus or move the eyes as needed to read a print book.

Please see [www.loc.gov/nls/about/eligibility-for-nls-services](http://www.loc.gov/nls/about/eligibility-for-nls-services) for the full eligibility terminology.

### Certifying authority:

Eligibility must be certified by one of the following: doctor of medicine, doctor of osteopathy, ophthalmologist, optometrist, psychologist, registered nurse, therapist, or professional staff of hospitals, institutions, and public or welfare agencies (such as an educator, social worker, case worker, counselor, rehabilitation teacher, certified reading specialist, school psychologist, superintendent, or librarian).

### To Be Completed by a Certifying Authority (as defined above)

I certify that the named applicant requesting library service is unable to read or use regular printed material for the reason indicated on this form.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Please print:

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*A typed or handwritten signature is acceptable after certifying data is completed.*

### Lending of Materials and Classes of Borrowers

**Veterans.** According to Public Law 89-522, persons who are blind or have a physical disability who have been honorably discharged from the armed forces of the United States must receive preference in the lending of books, recordings, playback equipment, musical scores and instructional texts, and other specialized materials.

**Institutions.** Please fill out the Application for the Free Library Service for Institutions.

**Reading Preferences (Optional): Complete the following if you want library materials sent by home delivery, USPS Free Matter for the Blind**

**Reading Preferences:** Check A or B

- A. Do NOT select books for me. Send only the specific titles that I request.  
 B. I wish to have books selected for me based on my interests.

**Note:** If you wish to have books selected for you, the library needs information about your reading interests. Please check the types of books or subjects you prefer.

**Age range:**  Adult  Young Adult  Children, grade: \_\_\_\_\_

**Language:**  English  Spanish  Other: \_\_\_\_\_

**Subject category:** (F=Fiction, N=Non-fiction)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Adventure (F/NF)      | <input type="checkbox"/> Gentle or Nostalgic Fiction | <input type="checkbox"/> Romance            |
| <input type="checkbox"/> Amish Fiction         | <input type="checkbox"/> History                     | <input type="checkbox"/> Historical Romance |
| <input type="checkbox"/> Animal Stories        | <input type="checkbox"/> History (US)                | <input type="checkbox"/> Romantic Suspense  |
| <input type="checkbox"/> Bestsellers (F/NF)    | <input type="checkbox"/> Historical Fiction          | <input type="checkbox"/> Gothic Romance     |
| <input type="checkbox"/> Biographies           | <input type="checkbox"/> Horror                      | <input type="checkbox"/> Science (NF)       |
| <input type="checkbox"/> Autobiographies       | <input type="checkbox"/> Humor (F/NF)                | <input type="checkbox"/> Science Fiction    |
| <input type="checkbox"/> Black Interest (F/NF) | <input type="checkbox"/> Indiana Interest            | <input type="checkbox"/> Self-help          |
| <input type="checkbox"/> Business/Economics    | <input type="checkbox"/> Law and Legal (NF)          | <input type="checkbox"/> Short Stories      |
| <input type="checkbox"/> Christian Fiction     | <input type="checkbox"/> Literary Fiction            | <input type="checkbox"/> Sports             |
| <input type="checkbox"/> Christian Romance     | <input type="checkbox"/> Medicine/Health (NF)        | <input type="checkbox"/> Spy/Espionage (F)  |
| <input type="checkbox"/> Christian Mystery     | <input type="checkbox"/> Medical Fiction             | <input type="checkbox"/> Suspense/Thriller  |
| <input type="checkbox"/> Classics              | <input type="checkbox"/> Movies and TV               | <input type="checkbox"/> Technology         |
| <input type="checkbox"/> Cooking               | <input type="checkbox"/> Mystery                     | <input type="checkbox"/> Travel             |
| <input type="checkbox"/> Current Events        | <input type="checkbox"/> Occult/Paranormal (F)       | <input type="checkbox"/> True Crime         |
| <input type="checkbox"/> Disability Interest   | <input type="checkbox"/> Poetry                      | <input type="checkbox"/> Urban Fiction      |
| <input type="checkbox"/> Family Sagas          | <input type="checkbox"/> Politics/Government         | <input type="checkbox"/> War                |
| <input type="checkbox"/> Fantasy               | <input type="checkbox"/> Psychology                  | <input type="checkbox"/> Westerns           |
| <input type="checkbox"/> Gardening             | <input type="checkbox"/> Religion (NF)               | <input type="checkbox"/> Woman's Fiction    |

**Please indicate additional titles, authors, genres, or topics:** \_\_\_\_\_

**Exclusions:** I do not wish to receive books that contain (check all that apply):

- Strong Language  Violence  Descriptions of sex

**BARD (Braille and Audio Reading Download)** is a web-based, password-protected service that provides access to thousands of audio and braille books, magazines, and

music scores available from NLS. The service is available as an application on a Windows or Mac computer or on an iOS or Android device. The mobile application, known as BARD Mobile, includes built-in playback capability so you can enjoy talking books anytime, anywhere.

**Service delivery for library materials (check all that apply)**

I have a personal mobile device (iPhone, Android, iPad, or Kindle Fire) and Internet or cellular access. I want to download digital talking books and/or eBraille materials to read instantly with the free BARD Mobile application. Please provide your email address for BARD registration.

I have a personal mobile device and would like to access the free BARD Mobile application, but I would also like materials sent to my home by USPS. Please select the types of materials you want mailed to your home. (Check all that apply.)

Digital talking books and magazines on cartridge/flash drive

Hardcopy braille books and magazines

Music appreciation/braille or large-print scores/instructional talking books and magazines on cartridge/flash drive

I do NOT have a personal mobile device. I want my library to send books by USPS to my home. I would like materials in the following format. (Check all that apply)

Digital talking books and magazines on cartridge/flash drive

Hardcopy braille books and magazines

Music appreciation/braille or large-print scores/ instructional talking books and magazines on cartridge/flash drive

Large print books and magazines

(Note: The NLS Music program does not provide recorded music for recreational listening.)

Please check the box provided if you would like to receive headphones:

Return of Equipment: Playback equipment and accessories are supplied to eligible persons on extended loan. If this equipment is not being used for reading recorded material provided by the Library of Congress and its cooperating libraries, please return it to the issuing agency.